

CHARIOTS of LIGHT **ROLL 4 SOULS**

COL LEADER INSTRUCTIONS - IMPORTANT Information

⚡ BEFORE THE ROLL RIDE

1. Promote R4S throughout the year.
2. Print the necessary documents emailed to you or from the Chariots of Light website: www.ChariotsofLight.com/roll4souls. **BROCHURES** are essential for EVERY COL member! **Encourage them to have multiple copies of the R4S brochures to share with others.**
 - a. Every member in your COL Area will need you to inform them and encourage them about this COL inaugural event!
 - b. Please inform yourself of what, when, where, how, etc. by downloading and reading the forms (pdf) on the Roll 4 Souls page on the Chariots website. Also, don't hesitate to contact us if you have any questions about Roll 4 Souls at this email: Roll4Souls@chariotsoflight.com
3. Designate a R4S Treasurer for your group. (It can be *you* if you choose). A R4S Treasurer should be in place by ASAP and reported to the COL Director for recording purposes. This can be anyone in the chapter who is trustworthy and willing.
Please note: This "R4S Treasurer" assignment is NOT a patch holding position.
4. Set a goal for the chapter based on individual goals. Seek the Lord about the goal and ways to accomplish it. Be challenging, but realistic.
5. Give each COL Member / Leader a BROCHURE and go over it with them.
6. Go over the H2H "How to Handle – Donations"
7. Select a Roll route. Your ride can be approximately 50 miles. Some things to consider are the gathering place, destination, combined ride with other chapters/clubs, and parades.
8. Consider planning a program of activities for after the ride. Some suggestions are cookouts, bike games, or a church event.
9. Download needed materials from the COL R4S website, www.chariotsoflight.com/roll4souls and make copies as you deem necessary for your COL Area.
10. Use this opportunity to encourage inactive members and fellow bikers who are not COL members to participate as well so as to use this event as a witnessing opportunity for those people who are in their sphere of influence.

⚡ DAY OF THE ROLL RIDE - (SEPTEMBER 16th 2017)

1. Assist the R4S Treasurer in setting up a table at the gathering place for your ride.
2. Direct participants to turn in their completed SUBTOTAL SHEETs, along with the money, to the R4S Treasurer before they leave on the Roll.
3. Assist the R4S Treasurer as needed.
4. Verify that the R4S Treasurer calls in the chapter total to the R4S Hotline (phone# to be determined) before leaving on the Roll. This special phone line will only be open the day of the roll ONLY.

⚡ AFTER THE ROLL RIDE

1. Let sponsors know the outcome of the Roll and thank them personally for their contribution.
2. Work with the R4S Treasurer to verify all totals and funds balance before sending SUBTOTAL sheets to the COL office. Sheets from your area's ROLL RIDE must be postmarked by September 18th to be eligible for current year awards and incentives. Money received after deadline will go toward next year's R4S.